



Parks Committee Agenda
Monday, September 23, 2013
Omro City Hall
6:00 p.m.

The Park Committee of the City of Omro will hold a Park Committee meeting on Monday, September 23, 2013 at Omro City Hall. The following agenda items may be discussed and acted upon at this meeting.

- I. Call to Order
- II. Roll Call of Committee Members in Attendance
- III. Public Participation: Comments from the general public shall be limited to five (5) minutes per subject that is not otherwise noticed as an item for discussion on this agenda. Although the public may speak on any item that is not included on this agenda as a 'Public Hearing or Forum', the Park Committee may not respond or discuss the issue brought forward at this time due to open meeting laws. In order for the Park Committee to discuss an item it must be listed on the agenda and proper public notice of the meeting posted. Your comments will be considered and may be placed on a future agenda for further discussion.
- IV. Approval of Minutes
 - a. August 7, 2012 Park Committee Minutes - Draft
- V. Parks Administration
 - a. State of Parks Report- Monthly Report Sept 2013
 - b. Status Stearn's Park Bulkhead Rehabilitation and Park Enhancement Project
 - c. Parks 5 Year Capital Improvement Plan
 - d. 2014 Budget Items
- VI. Pool Operator Report
- VII. Pool Manager's Report
 - a. Recommended 2014 Pool Fees
- VIII. Correspondence
- IX. Next Meeting
- X. Adjournment

Parks Committee

Chairman / Presiding Officer:

Leon Franzke (920) 685-2257
521 Hawthorne Drive
Omro, WI 54963

Voting Committee Members

Leon Franzke (920) 685-2257
Jason Reeves (715) 220-1004
Larry Larsen (920) 685-6070
Dennis Kratzer (414) 416-8086
Kari Vonderloh-Havrilla (920) 379-5009
Sarah Pinkall (920) 685-2180
John Steen (920) 685-2192

Administrative Staff:

Barbara Van Clake (920) 420-8332
Omro City Hall (920) 685-7000
205 S. Webster Avenue
Omro, WI 54963

Liaison / Staff / Ex-Officio Members:

Linda Kutchenritter (920) 685-7000
Mark Van Pelt (920) 685-7021
Steve Cady (920) 312-5252
Kathy Cady (920) 850-3349

Please contact Omro City Hall if you are unable to attend the meeting. A quorum of voting members needs to be present to conduct official business of the committee.

Parks Committee Meeting Minutes
August 7, 2012
Omro City Hall



Parks and Recreation

Committee Members Present

Jason Reeves, Dennis Kratzer, John Steen, Sarah Pinkall, and Rebecca Monroe.

Committee Members Absent

Committee members Larry Larsen and Leon Franzke were absent. A majority quorum was in attendance to conduct official business of the committee.

Staff / Others Present

Deputy Clerk/Treasurer Barbara Van Clake, and Public Works Director Mark Van Pelt.

Call to Order

Committee acting Chairman John Steen called the meeting to order at 6:00 pm in the council chambers at Omro City Hall.

Public Participation

None.

Approval of Minutes

Mark Van Pelt motioned and Dennis Kratzer seconded to approve the April 30, 2012 Park Committee Meeting Minutes as presented. Motion carried by unanimous voice vote of the park committee members present.

State of the Parks Report

Parks Director Mark Van Pelt gave a brief overall on the condition of the parks and upcoming maintenance issues.

Stearn's Park Grant Improvement Projects

Barbara Van Clake reported that she was successful in being awarded two grants for the improvements at Stearn's Park. The boating facilities grant is a 45% match to complete rehab on 503 ft of seawall, install an ADA pier, install a small boat and kayak rack, install concrete boardwalk along pier and seawall, resurface the parking lot on the west end of the park, along with signage and landscaping. The Stewardship portion of the grant is a 50% match to pulverize and pave the Stearn's Park access road and the east parking lot, install 800 plus feet of ADA sidewalk trails throughout the park, landscaping and park benches.

The project will require the use of nearly all boat launch fees and park impact fees. Dennis Kratzer motioned and Rebecca Monroe seconded to recommend that the city council move forward with both parts of the project utilizing \$13,677.78 of old park impact fees, up to \$27,300.00 of park impact fund balance and up to \$45,300.00 of the boat launch fee funds to complete the two projects. Motion carried by unanimous voice vote of the parks committee members present.

Boat Launch Fee Increase

Rebecca Monroe motioned and Dennis Kratzer seconded to recommend to council to increase the boat launch fees from \$4.00 daily to \$5.00 daily, seasonal resident from \$15.00 to \$25.00, and seasonal non-

resident from \$30.00 to \$35.00, effective January 1, 2013. Motion carried by unanimous roll call vote of committee members present.

Little River Queen Boat

Staff is still looking into the costs associated with insurance coverage.

Next Meeting

The next meeting of the parks committee will be scheduled as needed.

Adjournment

Mark Van Pelt motioned and Sarah Pinkall seconded to adjourn the meeting at 6:32 pm. Motion carried by unanimous voice vote of committee members present.

Respectfully submitted by,



Barbara Van Clake, MMC, WCPC
Deputy Clerk / Treasurer



Parks Report September 2013

- Most of part time help is back to school. Had great crew this year.
- Water pressure issues at AB Pavilion seem to be corrected
- New Concrete sidewalk in Stearns Park should be started the week of the 23rd
- All bathrooms were detailed clean
- Mens bathroom at Aquatic center will be painted the week of the 16th
- Electrical was updated at Stearns bathrooms
- Microsurfacing at Stearns will not be done this year
- Paving at Stearns will be completed mid October
- Stearns Park Seawall has begun expect them to be near completion by 9/20

Suggested Fees for 2014 Season: Aquatic Center

Keep hours of operation the same and almost all fees the same. I would recommend the following changes:

Adjust the admission to read: "ages 55+" rather than "55-64". As we still charge those over 64 if they are swimming. Only 65+ non-swimmers do not pay.

Private lessons: increase from \$15 per hour to \$30 per hour. We currently have trouble scheduling these and we lose money if they want the lesson outside of our normal lesson or open swim times. I am recommending that in order to take private lessons, we require that they sign up for them in a package of four-1/2hr lessons with a cost of \$60. I will also be limiting when they can be scheduled to reduce schedule conflicts and losses. (see separate suggested form for private lesson sign up)

Fun Deck Rental was tried for a summer at the new rental rates, and I would recommend changing the deck rental to \$25/hour (rather than \$40) and leaving the admission \$2. Currently, an after-hours party is cheaper than our Fun Deck Rental, and this seems odd.

I would increase the Private Party rental \$10 per hour.

You may want to look at day care/Summer Camp admission rates. Currently we charge \$1.50/child and regular admission for adults. We have not adjusted this rate in a while. I do not have a suggestion for this. Currently we charge regular admission for the adults with the day care/summer camp. Would be nice to go to a set amount of \$3/adult.

Water Aerobics should be listed as \$15 for a punch card of 10 or \$2/day. Not \$5 per week as on the fee sheet. I would recommend the same for the Lap swim. It should read \$10 for a punch card of 10.

As the pool is now paid off, I would recommend that the pool goes to a flat rate for admission whether they are resident or non-resident. Berlin pool did this for 2011 and said it has increased their profits. (After 5pm still take off \$1 from the price) Many people simply lie about their residency as we do not ask for proof.

The new season pass fees worked well this year. We still had people lying about who was under their roof, but it appeared to be less of an issue than in years past.

Swim lessons fee is still fine. It is important to keep the extra charge for the school district registrations. This year we had 28 lessons that were no shows or very late cancellations and we would have lost over \$900 if it weren't for that extra fee. One family alone would have cost us over \$200!

Omro Family Aquatic Center
Kathy Cady, Manager
Paige Emmrich, Asst. Manager